

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 4<sup>th</sup> October 2022 in the Parish Office at St Andrews Church Sharpness.7.00pm.

### Minutes

In attendance –

Cllr Fryer, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Clerk

1. **Apologies & Absence** – None Received.
2. **Declarations of interest on agenda items and consider request for dispensations-** Cllr Jenkins asked for a dispensation in item 11 to make it quorate to vote. Dispensation granted
3. **Minutes of the last meeting held on August 2nd 2022** were taken as read and agreed to be a true account. Proposed by Cllr Jenkins, 2<sup>nd</sup> Cllr Beard. Carried. To note, no meeting took place in September due to the Queens passing.
4. **To consider Planning Applications received from local authority- All agreed** to support the applications. S.22/2076/HHOLD 4 Old Brookend, Proposed single storey extension.
5. **All noted** the applications that had been permitted/refused by the Local Authority
6. **Budget review-**
  - a) The budget review document was noted by all.
  - b) No virements were agreed at this time.
  - c) Draft Budget -New Defibrillator was added to the draft budget as agreed a Full Council 27.9.22, Repairs & Sundries reduced to £500, Christmas Trees reduced to £250. Petty cash removed; Clerk mentioned the Council applying for a debit card for larger purchase amounts IE the generator & Bouncy castle etc, thus saving Members & Staff waiting for reimbursement. Coronation event or other to take place, add to next available agenda. No agreement to date of salary increases.
7. **To note & sign the bank reconciliation 27.8.22 & 28.9.22-** Noted by all and signed.
8. **The committee noted that no CIL payments have been received.**

9. **To approve payments-**

September

EE £17.35 DD Ashville (Rent) £180.00 Gift Voucher (fete) £50.00  
Sundries £9.00(Raffle books & colour pencils) Bouncy Castle £70.00  
Ermin Plant £77.28 Printer £97.20 Inks £40.79  
Drinks Craft fair £9.00

October- EE £17.35 DD Operation Report £ 96.00 Viking £6.67 (Black Folders)  
Berkeley Flowers £30.00 (Queen) PKF External Audit £240.00  
Memorandum £46.33 (Inks & Diary)

10. **It was noted** the raffle money was paid into the bank and transferred to SARA as a donation.
11. **It was resolved** to repair the allotment gate with the quote of £240 .00 for a wooden post/dig out, hang. It was £320.00 for a concrete post, but would defeat the object as wood would have had to be attached to the post to hang it, and more expenses of purchasing more fittings. The same problem would arise with a steel post, completely new gate, fittings etc would have to be purchased. `
12. **Clerks Training- It was resolved** that the Clerk attends the SLCC national three-day conference in November at a cost of £125.00
13. **Park report- It was resolved** that the clerk purchases some weed killer for the park officer to use, **it was resolved** that the Clerk will contact Greenfields and ask for some pegs as the safety matting was laid recently. **It was resolved** that the Clerk speaks to the company about the mowing of the area by the red container. **It was resolved** that the Clerks acquires some quotes for new bins at the park.
14. **To carry out internal controls**, Check Bank reconciliation, statements and sign. This was carried out by Cllr Beard & Cllr Fryer.
15. **Date of next meeting** 25<sup>th</sup> October due to holidays 1/11/22

Meeting closed at 8.15pm