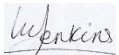


15/11/23

HINTON PARISH COUNCIL **NOTICE OF MEETING**

Councillors are summoned to the Full Council meeting of Hinton Parish Council, which will be held on **Tuesday 21st November 2023, 7.00 pm, at St Johns Church Purton.**



Lesley Yeomans Jenkins
Clerk to the Council

Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Also, a chance to receive a report from the District & County Councillors. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.

- 1. Apologies & Absence-** To receive apologies and note absence.
- 2. Declarations of interest & consider request for dispensations** to receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for November 21st 2023. (Councillors should also remember that even if they do not stand to gain in any personal way, **also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.**)
- 3. Minutes of the last meeting-** To confirm and sign the minutes of the Full Council meeting held on October 17th 2023 (distributed by email & hand).
- 4. Committee Meetings- To note** the minutes from the Finance & Planning committee meeting held on 7th November 2023, to agree staff & associate cost as stated on the schedule of payments 07.11.23
- 5. The Local Government Boundary Commission for England –** at last months meeting the item was to note. It was asked to be put back on the agenda to resolve a comment is sent. A consultation on the draft recommendations for division boundaries in Gloucestershire has begun. They have published a draft recommendation for new divisions, division boundaries, and division names for Gloucestershire. They are now inviting comments on those recommendations. Their consultation closes on 11th December 2023. www.lgbce.org.uk/all-reviews/gloucestershire.
To resolve a comment is submitted.
- 6. Berkeley Burial Board Parish contribution-** To consider the Parish Contribution of £2189.24 for the year 2024-25. This is a decrease of £25.19 from last year. (£2214.43)

7. GAPTC Audit 2024-25- To resolve to appoint GAPTC as the independent and competent internal audit service for 2024/25 at a cost of approx. £245.

8. Council Advocacy Scheme- This is an exciting new project with the aim of creating and strengthening relationships between the neighborhood policing team and local councilors. It will enable a direct line of communication between local councils and their neighbourhood teams as well as the Office of the Police and Crime Commissioner (OPCC). Councils are asked to nominate a representative to become the councillor advocate who will be the representative for the area.

Once nominated the councillor advocate will be entitled to:

Attend quarterly meetings with a representative from their local neighbourhood policing team where they will be provided with updates on the work that is going on in the local area as well as an opportunity to raise concerns.

There will be 8 meetings to ensure that relevant information is effectively communicated to the advocates for; Cheltenham, Gloucester, Stroud, Tewkesbury, North Cotswold, South Cotswold, North of the Forest of Dean and South of the Forest of Dean

A direct link to the OPCC via the councillor engagement officer.

A manual which will provide up to date information on the neighbourhood team as well as where and how to report common issues.

A quarterly newsletter (as of March 2024) which will provide an overview of work

To nominate a member to join the council Advocacy scheme

9. Biodiversity Duty- Under the 2021 Environment Act, public authorities (including town and parish councils) operating in England must consider what they can do to conserve and enhance biodiversity. Government guidance published on 17 May 2023 clarifies that, as a public authority, town and parish councils must:

- consider what they can do to conserve and enhance biodiversity.
- agree policies and specific objectives based on their consideration.
- act to deliver their policies and achieve their objectives.

Town and parish councils, unlike other authorities, are not obliged to publish a report on their actions, but the Government guidance requires all public authorities to complete their first consideration of what action to take for biodiversity by 1 January 2024. They must agree their policies and objectives as soon as possible after this and must reconsider the selected actions within five years of completing their previous consideration, or more frequently if they choose.

To comply with the guidance, town and parish councils could as a minimum:

- have biodiversity as an agenda item for a meeting before the end of 2023.
- note what action they are already taking to conserve and enhance biodiversity.
- agree what further steps they should take to conserve and enhance biodiversity.

A) **To consider** the biodiversity action plan (attached) - This plan is a template and Council should choose the actions.

B) **To agree** if a budget heading, and what costing is needed to help with biodiversity. I.e., planting wild flowers on small area of the recreation field, Halfmoon bird boxes etc.

10. Council Meeting times- Due to members workload, would the council consider starting meetings at 7.30pm.

To consider the above

11. Clerks Report- To receive a report from the Clerk

12. Councillors Report - A brief report from Cllrs to **bring members up to date** on **Parish matters** since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting.

13. Date of next meeting – January 23rd 2024 at St Andrews Church, Sharpness.
(Agenda items by noon 17th January.)

**Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.
We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.**

Please note that this meeting may be recorded