



Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 5th November 2024 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Mills, Cllr Jenkins & Cllr Reynolds

Lesley Yeomans Jenkins -Parish Clerk/RFO

Cllr Fryer for item 13.

Open Forum- No members of the public in attendance.

1. **Apologies & Absence** – None
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on October 1st 2024** were taken as read, it **was resolved** the minutes were a true account and signed by the Chair.
4. **To consider Planning Applications received from local authority.** None Received.
5. **To receive and note planning application decisions from the Local Authority- S.24/1764/DISCON-** Discharge of condition 4 from S.23/2270/FUL Hinton Farm Hinton-**Permitted.**

S.24/1128/HHOLD-Primrose Cottage, Purton. Erection of a rear extension & retaining wall. Roof lights and dormer window, upgrade outbuilding & installation of two temporary storage containers – **Refused.**
6. **Budget review-**
A) The budget review document was received, discussed, and **noted** by all. Mowing cost and Recreation reports cost were discussed, and how many quarterly costs that are left for this year reviewed
B) Discussions continued on the budget for 25-26. The Staffing committee will be meeting soon to produce a budget for the committee.
7. **To receive, note & sign the** bank reconciliation & reserves reconciliation for 30.10.24. The documents were received, **noted by all**, and resolved to be signed by the Chair.

8. **To approve payments-**

EE £24.08	Berkeley Estate £237.50(Rent)
ICO £ 35.00	Fuel £10.59
Waterplus £4.76 Purton	Waterplus £29.88 Sanigar
Wellers Hedley Solicitors £350.00	Memorandum £39.12 (Inks)
Gordon Playgrounds £200.00 (Annual Report)	

It was resolved by all to pay the above invoices.

9. **To discuss & resolve the request for a grant/donation** from Berkeley Books- The committee discussed this in length, it was resolved to take this to Full council.

10. **To discuss and resolve a donation for the three poppy wreaths-** Cllr Jenkins proposed fifty pounds each to Royal British Legion and Help for heroes, this was 2nd by Cllr Reynolds. All agreed. **Carried.**

11. **To resolve** the action to move things forward with the three benches in the parish- **It was resolved** for Sharpness Shipyard to carry out the removal and installation of the benches, this will be done asap. It was also **resolved** that the Clerk can liaise with the shipyard to carry out some minor repairs on the park. The Shipyard will be added to the delegated preferred suppliers list.

12. **To note** Hinton Parish Council have not received any CIL payments for 1st April 2024- September 30th 2024

13. **To carry out internal controls**, Check Bank reconciliation, statements & invoices, and sign. Internal Controls were carried out by Cllr Fryer.

14. **Date of next meeting** 3rd December 2024 was noted by all. (Agenda items by noon 27th November 2024)

Meeting closed at 8.30 pm