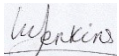


09/5/23

HINTON PARISH COUNCIL
NOTICE OF MEETING

Members of Hinton Parish Council are summoned to the Annual Council meeting of Hinton Parish Council, which will be held on **Tuesday 16th May 2023, 7.00 pm at St Johns Church Purton.**



Lesley Yeomans Jenkins
Clerk to the Council

OPEN FORUM - To include District & County Councilors reports

Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.

- 1. To elect a Chair-** To elect the Chair of Hinton Parish Council-
To receive and accept the declaration of office for the Chair.
- 2. To elect Vice Chair-** To elect the Vice Chair of Hinton Parish Council
To receive and accept the declaration of office for the Chair
- 3. Apologies & Absence-** To receive apologies and note absence.
- 4. Declarations of interest & consider request for dispensations** to receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for May 16th 2023. (Councillors should also remember that even if they do not stand to gain in any personal way, **also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.**)
- 5. Minutes of the last meeting-** To confirm and sign the minutes of the meeting held on April 18th 2023 (distributed by email & hand).
- 6. Committee Meetings** -To note the minutes from the Finance, Planning & Staffing committee meeting held on 2nd May 2023
- 7. Hinton Parish Council Accounts 2022/2023**
 - a) To receive and approve the Statement of accounts for Hinton PC.
 - b) To approve the Annual Government statement Section 1 on the annual return-Min ref LYJ2

- c) To approve the accounting Statements Section 2 on the annual return, Minute ref LYJ2023
- d) To note that the dates for the 'period of exercise of public rights' in 2023 will be Monday 5th June to Friday 14th July 2023

8. Representatives & Committee Members- To appoint members to Standing Committees & Organizations- See attached list.

9. Council working documents

To note that the following documents have been updated.

Code of Conduct March 23
HPC Grievance Policy April 2023
HPC Complaints Policy April 2023
HPC Equality & Diversity March 2023
HPC social media Policy March 2023

To note the above.

10.To review & confirm assist register and to make sure that all assets are insured.

11.Insurance- To consider arrangements for insurance cover for insurable risks. The cost for another three-year premium is £641.93 a year until 2026 (increase of £24.40 from last year) To consider adding data protection cover and buildings at an extra cost of £TBC.

12.Direct Debits- To note four direct debits are set up for Hinton Parish Council- EE, Local Government Pension scheme, HMRC & the ICO (Information commissioner's office)

13. Clerks Report – To receive a verbal report from the Parish Clerk

14.Councillors Report - A brief report from Cllrs to **bring members up to date** on Parish matters since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting.

15.Date of next meeting -To note the dates for the first committee meetings after this evening-
June 6th Planning & Finance 7.00pm (Agenda Items by noon 31st May)
Full Council 20th June to be changed to 27th June 7.00pm due to no Clerk available.
(Agenda items noon 21st June)

Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.

We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.

Please note that this meeting may be recorded