



12/5/21

## **HINTON PARISH COUNCIL** **NOTICE OF MEETING**

You are summoned to the Full Council meeting of Hinton Parish Council, which will be held on **Tuesday 17<sup>th</sup> May 2022, 7.00 pm at St Johns Church Purton.**

Lesley Yeomans Jenkins  
Clerk to the Council

### **OPEN FORUM - To include District & County Councilors reports**

***Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.***

- 1. To elect a Chair-** To receive nominations and elect the Chair of the Council-  
To accept the declaration of office for the Chair.
- 2. To elect Vice Chair-** To receive nominations and elect Vice Chair  
To accept the declaration of office for the Chair
- 3. Apologies & Absence-** To receive apologies and note absence.
- 4. Dispensations-** To revoke all dispensations. Members to request dispensations at beginning of each meeting or in writing to the proper officer.
- 5. Declarations of interest & consider request for dispensations** to receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for May 17th 2022. (Councillors should also remember that even if they do not stand to gain in any personal way, **also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.**)
- 6. Minutes of the last meeting-** To confirm and sign the minutes of the meeting held on April 19th (distributed by email & hand). **Cllr Birnie** believes that
  - a) item 10 (garden competition) it was agreed to continue this annually.
  - b) Cllr Birnie also believes that it was suggested that the Clerk approaches the County Council to ask about a community grant to finance the prizes.

**To consider the amendments**

**7. Committee Meetings** -To note the minutes from the Finance committee meeting held on 3<sup>rd</sup> May 2022.

**8. Representatives & Committee Members-** To appoint members to various Committees & Organizations- See attached list.

**9. Internal Audit 2022/23**

To receive and note the Internal Auditor report for 2021-22

**10.Hinton Parish Council Accounts 2021/2022**

- a) To receive and approve the Statement of accounts for Hinton PC.
- b) To approve the Annual Government statement Section 1 on the annual return-
- c) To approve the accounting Statements Section 2 on the annual return.
- d) To note that the dates for the 'period of exercise of public rights' in 2022 will be Monday 13th June to Friday 22<sup>nd</sup> July 2022

**11.Council working documents**

To confirm that the following documents are still fit for purpose.

Asset Register – Up to date

Standing Orders – See changes attached.

Risk Management Policy- Up to date

Bully, Complaints etc -\*under review.

Financial Regulations – \*Under review

Vexatious, Bullying, Harassment, and other policies are up to date and are viewed and checked regularly by the proper officer.

The Clerk updates the Fin regs & SO's when new legislation arises and produces at the next available Full council meetings. To agree the above documents are adequate for the new financial year. **To note and agree the above.**

**12.Insurance- To note** – The Council has a three-year term with BHIB- We are entering the third year at a cost of £617.53

**13.Direct Debits- To note** three direct debits are set up for Hinton Parish Council- EE, Local Government Pension scheme & the ICO (Information commissioner's office)

**14.Berkeley Burial Board-**To consider and make a decision on the proposal below, from Berkeley Burial Committee.

*The ownership of the Berkeley Cemetery, and the legal status of the Berkeley Burial Committee is in contention with Berkeley Town Council (as demonstrated by numerous correspondence on the issue). It is noted that the Land Registry does not have a record of the legal landowner of the Berkeley Cemetery. I propose that ALL of the member councils that are represented on the Berkeley Burial Committee work together to either confirm, or ensure that the Berkeley Burial Committee is enshrined in law to legally hold assets pertaining to its purview. This may include a change to the legal status of the Berkeley Burial Committee (possibly its title & standing orders) and additionally, ensuring that the Land Registry is updated, to reflect that Berkeley Burial Committee is the legal landowner of the cemetery. The resolution outlined above would therefore satisfy Berkeley Town Council concerns, and ensure full clarity and auditable legal status of the Berkeley Burial Committee allowing it to continue to operate for, and on behalf of its member councils.*

## **15. Jubilee**

- a) Cllr Beard has been approached to see if the Parish Council are donating mugs or coins to the school as they have done in previous years. To discuss & resolve.
- b) Results of the poll (see attached) - To discuss & resolve the next steps.
- c) Plaque- It had been agreed to have two plaques made locally, this option is not available now. To discuss & resolve if plaques for the trees need to be purchased. (See attached)

**16. Planning application** received after the planning meeting and closing date is before next Planning meeting-  
S.22/0854/HHOLD- 27 Oldminster Rd, Sharpness. Demolition of garage and erection of outbuilding. **To consider a response for the above application**

<https://www.stroud.gov.uk/apps/planning?AppRef=S.22/0854/HHOLD>

**17. Councillors Report** - A brief report from Cllrs to **bring members up to date** on Parish matters since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting.

**18. Allotments**- Removal of Asbestos- To retrospectively agree to the £625.00 + Vat to removal the asbestos.

**Exclusion of Public & Press – Under the public bodies act (Admissions to meetings) Act 1960 members of the press and public are required to leave the meeting due to the sensitive nature of the next item being raised.**

- Allotment Small Claim

**19. Date of next meeting –To note** the dates for the first committee meetings after this evening-  
Annual Parish Meeting 24<sup>th</sup> May at St Andrews Sharpness 7-8pm  
June 7<sup>th</sup> Planning & Finance 7.00pm  
Full Council 21<sup>st</sup> June 7.00pm,

Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.

We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.

Please note that this meeting may be recorded