

Hinton Parish Council Finance meeting held on
Tuesday 3rd May 2022 at St Andrews Church
Sharpness. Starting at 7.00pm.

MINUTES

In Attendance -
P Jenkins (Chair)
M Fryer
D Beard

L Yeomans Jenkins (Clerk)

1. **Apologies & Absence** –No apologies received; Cllr Marsh was noted as absent.
2. **Declaration of interests on agenda items**-Cllr Jenkins in item 5a, not quorate to vote on Staff Cost.
3. **Minutes of the last meeting held on April 5th (not the 1st as stated on agenda) 2022** were taken as read and agreed to be a true account. Cllr Fryer proposed this, Cllr Beard 2nd this. **All agreed.**
4. **Budget Review-**
 - a) The committee noted the document. Clerk informed the committee that the £543.84 in elections should be in admin.
5. **To approve payments below-**
 - a) Staff cost £1372.29 HMRC & LGPS £716.85
No quorate when Cllr Jenkins left the room- Statuary payment.
 - b) Phone £18.08 (price increase) (DD) Eye Test & Glasses £117.50
Gordon Inspections £96.00
Berkeley Estate rent £ 237.50 CRT Rent £180.00
It was resolved to pay the invoices above.
 - c) **Members noted** the payment made to Cllr Birnie re: Jubilee which were agreed at the Feb & March 2022 main meetings and will be taken from the grant fund. Total spent £721.77 to date from grant.

Payment will be made to the Greenways for the cleaning of the courts. They have done all they can without damaging the courts. Clerk confirmed that she has made an overpayment of £22.50 to herself for the glasses and has paid back the money into the current account, paperwork produced to acknowledge this.
6. **Purton Allotment Path. - It was resolved** to have the ground levelled for wheelchair access at a cost of £285.00 on the condition that Berkeley Estate are informed and give the permission. **All Agreed**

Date

Sign

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7. **To carry out internal controls, check bank reconciliation /statements and sign.** This was not carried out as only a few invoices available due to start of financial year.
8. **Next meeting June 7th 2022- Noted by all** – Agenda will be sent early due to bank holidays for Jubilee and annual leave. Agenda items no later than 20th May 2022

With no further business to be transacted the meeting closed at 7.50pm

Date

Sign

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