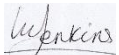


13/3/24

## **HINTON PARISH COUNCIL** **NOTICE OF MEETING**

Councillors are summoned to the Full Council meeting of Hinton Parish Council, which will be held on **Tuesday 19<sup>th</sup> March 2024, 7.15 pm, at St Andrews Church, Sharpness.**



Lesley Yeomans Jenkins  
Clerk to the Council

*Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Also, a chance to receive a report from the District & County Councillors. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.*

- 1. Apologies & Absence-** To receive apologies and note absence.
- 2. Declarations of interest & consider request for dispensations** to receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for March 19<sup>th</sup> 2024. (Councillors should also remember that even if they do not stand to gain in any personal way, also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.)
- 3. Minutes of the last meeting-** To confirm and sign the minutes of the Full Council meeting held on February 20<sup>th</sup> 2024 (distributed by email & hand).
- 4. Committee Meetings- To note** the minutes from the Finance & Planning committee meeting held on 5<sup>th</sup> March 2024, & the Staffing meeting held 12<sup>th</sup> March 2024, and to agree staff & associate cost as stated on the schedule of payments 05.3.24
- 5. Recreation Field- Cllr Brown.** This was on the agenda in January but no decision was made. There needs to be a plan or policy in place where the PC have Full control on how it is used, and who uses it, and that the PC decision is final. **To resolve the above.**
- 6. Purton Phyliss Collet Room** – The residents of Purton would like the support of the council if asked about the Phyliss Collett Room and how it is used. They need support with the clarity of how we use the Phyliss Collett room. **To resolve** that if clarity is needed, the Parish Council will state that they use it and so can other groups/people.
- 7. Letter of Thanks- Cllr Brown-** To resolve a letter of thanks is sent to Berkeley Town Council for their letter of support at the DCC meeting.

- 8. Training-** To resolve retrospectively that Cllr Mills can attend the Planning in plain English training a cost £35.00
- 9. Topsoil & gravel-** The Finance committee agreed on a supplier for top soil & gravel. This will not be ordered until an agreed working party can be formed and organised with suitable and sufficient HPC support, with Risk Assessment and insurance cover in place. Then the purchase of materials has been agreed. **To resolve a working part is formed.**
- 10. Letter to Landowners-** At last month's meeting it was mentioned that some Clerks in the district write to landowners once a year to politely remind them of their duties with regard to ditches and verges and the clearing of them.  
**To resolve a letter is written once a year to landowners**
- 11. Clerks Report-** To receive a report from the Clerk
- 12. Councillors Report** - A brief report from Cllrs to **bring members up to date** on **Parish matters** since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting.
- 13. Date of next meeting** – April 16<sup>th</sup> 2024 at St Andrews Church, Sharpness. (Agenda items by noon 10th April 24.)

**Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.  
We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.**

Please note that this meeting may be recorded