

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 7th March 2023 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Fryer, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Clerk

1. **Apologies & Absence** – None Received.
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on February 7th 2023** were taken as read, it was resolved that the minutes were a true account.
4. **To consider Planning Applications received from local authority-**
None Received.
5. **To received and note planning applications decisions from the Local Authority.**
S.21/2992/FUL –Sharpness Docks - Installation of Asphalt plant and associated structures. -Permitted
6. **Budget review-**
 - a) The budget review document was noted by all. The Clerk mentioned that the grant application for Christmas event was unsuccessful.
 - b) To agree any virements to budget headings if needed- The committee viewed & discussed budget headings. No virements on budget headings were made at this time.
 - c) If a shortfall occurs it was agreed for the proper officer to transfer funds from reserves to cover this, then to wait for the Vat return or precept demand before transferring fund back into reserves.
7. **To note & sign the bank & reserves reconciliation 22.2.23 - Noted by all** and signed by the Chair.

8. **To approve payments-**
EE £18.88. DD Grass Seed £12.99

It was resolved by all to pay the above invoices

9. **To carry out internal controls**, Check Bank reconciliation, statements and sign. This was carried out by Cllr Jenkins & Cllr Fryer. To note another member must carry out internal controls April -June 2023.
10. **Date of next meeting** 4th April 2023 was noted by all. (Agenda items by noon 29th March 2023)

Meeting closed at 8.00pm