

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 6<sup>th</sup> June 2023 in the Parish Office at St Andrews Church Sharpness.7.00pm.

## Minutes

In attendance –

Cllr Mills, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Parish Clerk

1. **Election of Chair to the Planning & Finance committee-** Cllr Mills was elected Chair of the committee. (Proposed by Cllr Beard, 2<sup>nd</sup> Cllr Jenkins)
2. **Apologies & Absence** – None Received.
3. **Declarations of interest on agenda items and consider request for dispensations-** None
4. **Minutes of the last meeting held on May 2<sup>nd</sup> 2023** were taken as read, it was resolved that the minutes were a true account.
5. **To consider Planning Applications received from local authority.**  
**S.23/0921/FUL**–Land at Pier view. Erection of 9 dwellings, including three affordable dwellings, provision of vehicle pedestrian access, estate road car parking & open space.  
**S.23/0791/HHOLD**- Erection of two storey extension to infill section, single storey replacement extension to front & back, two parking spaces to front including dropped kerb. Resubmission of S.21/2014/HHOLD.  
**It was resolved** to support the above applications.
6. **To receive and note planning application decisions from the Local Authority.**  
**S.17/0936/OUT CPL-Ivy Villa, New Brookend** certificate of lawfulness for a proposed use or devilmnt. **Permitted**  
**S.22/2703/FUL- Dauncys Farm Purton,** application for erection of replacement agricultural building. permitted
7. **Budget review-**  
The budget review document was noted by all.

8. **To note & sign the** bank & reserves reconciliation 30.5.23 - **Noted by all** and signed by the Chair.

9. **To approve payments-**

EE £21.68      Scribe £414.72    Dobbies £3.00    Memorandum    £52.20  
Screwdrivers £10.83    Stamps £8.80      BHIB Insurance £697.93  
Wicksteed £35.82

**It was resolved** by all to pay the above invoices.

The income of £1510.91 was **noted by all**.

10. **Donation for use of the Phyliss Collet Room Purton- It was resolved** to donate £30.00 for each use of the room in February and May 2023. Total £60.00 donated.

11. **Insurance-** When the insurance company are happy with all the information, **It was agreed** for the Clerk to instruct the builders to carry out the repair on the wall. Total excess to pay £120.00

12. **To retrospective agree to purchase a hard brush for the Tennis Courts-. It was agreed** for the Clerk to purchase stiff brushes up to the value of £40.00. (See Mays minutes also)

13. **Agar (Annual Return)-** It was noted by all, that the annual return was sent to the external audits on the 26<sup>th</sup> May 2023.

14. **To carry out internal controls,** Check Bank reconciliation, statements and sign. This was carried out by Cllr Mills. It was noted that there is a discrepancy of 0.64 on an EE invoice (no 16) There is an error on the inputting of the entry. Clerk will look into this and report back to the committee.

15. **Date of next meeting** 4<sup>th</sup> July 2023 was noted by all. (Agenda items by noon 28<sup>th</sup> June 2023)

Meeting closed at 8.06 pm