



28/05/2024

HINTON PARISH COUNCIL NOTICE OF STAFFING MEETING

Members of Staffing Committee are summoned to the next Staffing meeting of the Parish Council, which will be held on **Tuesday 4th June 2024**, at St Andrews Church Sharpness, commencing at **8.15 pm**. Please find the agenda set out below.

Clerk to the Council

AGENDA

1. To elect a Chair of the Staffing Committee
2. To accept apologies and note absence-
3. To receive declarations of interest and request for dispensations-
4. To approve the minutes from the last meeting held on March 12th 2024.
5. **To resolve that public and press are excluded from this item to progress confidential staffing matters**
6. **To receive & resolve a report** on previous matters relating to Staff
7. **To approve** and sign the Clerks updated contract.
8. **Internal Audit** – After the recent Audit, the Clerks letter of offer for the pension in 2018 could not be found. To resolve to sign the new letter produced (with the supporting pension documents).
9. Date of next meeting -To be arranged meeting TBA.