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Hinton Parish Council **Full Meeting** held on  
Tuesday 23<sup>rd</sup> January 2024 at 7.15 pm in St Andrews Church Sharpness.

## MINUTES

In Attendance -

M Fryer

S Brown

D Beard

A Mills

A Phillips

R Reynolds

F Birnie

P Marsh

District- Apologies from all Councillors  
County – B Tipper

2 Members of the public

Clerk -No Clerk in attendance, meeting was recorded by Cllr Brown to pass on to the Clerk.

*OPEN FORUM-* Two members of the public in attendance. Parishioner 1, mentioned the recreation field is looking particular bad, what is being done about it, are there checks being done. The Chairman stated that weekly checks are carried out by the Clerk and this is an agenda item. Parishioner 2 stayed he noticed an item on the agenda and would listen in and offer any help if they could.

Cllr Tipper mentioned that December is a quiet month in GCC, Cllr Tipper also reported on the path going down to the power station, 40 mph on the bypass in Berkeley, county budget is being finalised, there is an extra ordinary meeting called by the Conservatives being held Thursday 25<sup>th</sup> regarding the Local Plan.

- 1. Apologies-** Received from Cllr Jenkins.
- 2. Declarations of interest & consider request for dispensations-** None-received.
- 3. Minutes of the last meeting held on November 21<sup>st</sup> 2023** were taken as read, **it was resolved** the minutes were a true account, and were then signed by the Chair.
- 4. Committee meetings** – The minutes from the Planning & Finance meeting held January 9<sup>th</sup> 2024 were **noted** by all, staff & associated cost as stated on the schedule of payments 09.1.24 **were agreed under** contractual payments.
- 5. Terms of Reference for Planning & Finance committee-** Cllr Birnie raised some amendments, that the spend is reduced to £1000.00 so all other payments are bought to Full council, and the members of the Committee is increased, and Cllr Birnie suggests his self as a fourth member as over the last ten years the Council have not actually come in on budget, and with an extra member Cllr Birnie believes we may actually come in on budget. He asked the Chair for a vote Cllr Birnie proposed that maximum expenditure is brought down to £1000.00, Cllr Marsh 2<sup>nd</sup>. Motion not carried. (2-6 against)  
Cllr Birnie proposed the Committee members are raised to 4, Cllr Marsh 2<sup>nd</sup>, 2 in favour-6 against, motion not carried.

Date ..... Sign .....

22/24

**6. Recreation Field – Cllr Brown -To discuss and resolve having pitch inspections during the winter period prior to allowing matches to take place,** Cllr Brown explained that every County football club has a pitch inspection, to see if the area is fit to play on. It is a recreational field which can be used for sport. Cllr Brown feels the Council should liaise with the teams that use the field, and inspect before use. This way we can protect the assets we have. A member of the public was allowed to speak on this matter.  
The chair mentioned the Clerk has been in touch with the football foundation with regard funding. **It was agreed** for the Clerk to liaise with the member of public re: prices of repairs, weeding etc. Cllr Brown will meet a member from SAFC this Saturday.

**7. Hinton Parish Council Budget & Precept 2024-2025- The Finance (& Planning) committee recommend a Budget** figure of £50,605.43, after including predictive income of £1000.00. the committee recommend a **Precept** figure of £49605.43. This equates to a band D figure of £117.77, increase of ten pounds.  
Cllr Birnie mentioned he had an alternative, and presented the council with his budget. Suggesting that donations are reduced, the website and .gov emails removed, staffing cost reduced and taken from reserves. Cllr Mills explained it does not give us pleasure increasing the precept but it comes down to realities, and the Council is playing catch up as no precept was acquired for twenty years as the Council used the reserves. Cllr Birnie proposed his budget, Cllr Marsh 2<sup>nd</sup> Not carried. It was proposed by Cllr Mills that the Council agree the budget and precept figures recommended by the Finance & Planning committee, Cllr Brown 2<sup>nd</sup>, it was **resolved** the budget and precept figure is adopted. Cllr Birnie requested the names of the people voting be recorded, Cllrs Mills, Fryer, Brown, Beard, Reynolds & Phillips for, Cllrs Marsh & Birnie against.

**8. Alkington Parish Council proposed joint Maintenance Person-** To defer until the Clerk is in attendance. **All agreed.**

**9. Internal Controls October 1<sup>st</sup> January 2024-31t March 2024-** Cllr Reynolds agreed to carry out this again. All agreed

**10.-Spring Clean -Cllr Birnie-** To consider the report submitted by Cllr Birnie with regard a spring Clean in April 2024, and resolve expenditure is taken from 'repairs' budget heading. Cllr Birnie mentioned he's looked online and top soil and gravel will be no more than a couple of hundred pound, Cllr Fryer mentioned there is already some teak oil purchased. **All agreed** for the Clerk to obtain prices for top soil & gravel.

**11.Clerks Report-** Not in attendance.

**12.Councillors Report- Cllr Marsh** asked the Chair of the staffing committee when would he be getting a reply with regard a confidential matter relating to the Clerk 6 months ago. Cllr Mills replied that he is very busy, and Cllr Marsh responded saying that if Cllr Mills is putting work over Council business, then basically, he took on the responsibly of chair of committee and should be following procedures. The Chair of the council stepped in to say this is not an agenda item, this is Councillors' reports relating to items in the Parish.

**13.Date of next meeting was noted by all as February 20<sup>th</sup> 2024 at Purton**  
(Agenda items by noon 14<sup>th</sup> February 2024)

**14. Confidential Item-** Exclusion of public and press under the Public Bodies (admission to meetings) Act 1960 (2). To resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of business about to be transacted.

To receive a recommendation from the Staffing committee following an extensive job evaluation on the role of the Clerk

**It was resolved** to increase the banding of the role of the Clerk based on the extensive job evaluation that was carried out using SLCC evaluation process.

**Meeting closed at 9.00pm**