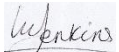


16/1/24

## **HINTON PARISH COUNCIL** **NOTICE OF MEETING**

Councillors are summoned to the Full Council meeting of Hinton Parish Council, which will be held on **Tuesday 23<sup>rd</sup> January 2024, 7.15 pm, in the Parish Office, St Andrews Church Sharpness.**



Lesley Yeomans Jenkins  
Clerk to the Council

*Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Also, a chance to receive a report from the District & County Councillors. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.*

- 1. Apologies & Absence-** To receive apologies and note absence.
- 2. Declarations of interest & consider request for dispensations** to receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for January 23<sup>rd</sup> 2024. (Councillors should also remember that even if they do not stand to gain in any personal way, **also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.**)
- 3. Minutes of the last meeting-** To confirm and sign the minutes of the Full Council meeting held on November 21<sup>st</sup> 2023 (distributed by email & hand).
- 4. Committee Meetings- To note** the minutes from the Finance & Planning committee meeting held on 9<sup>th</sup> January 2024, to agree staff & associate cost as stated on the schedule of payments 09.1.24.
- 5. Terms of Reference for Planning & Finance committee-** The Planning & Finance committee recommend the updated terms of reference for resolution to Full council.
- 6. Recreation field- Cllr Brown-** To discuss and resolve having pitch inspections during the winter period prior to allowing matches to take place, this is something all teams in the county league do.
- 7. Hinton Parish Council Budget & Precept 2024-2025 -The Finance (& Planning) committee recommend a** Budget figure of £50,605.43, after including predictive income of £1000.00, the Committee recommend **a Precept figure** of £49,605.43. This equates to a band D figure of £117.77.

- 8. Alkington Parish Council proposed Joint Maintenance Person- See attached.**
- 9. Internal Controls 1<sup>st</sup> January 2024-31<sup>st</sup> March 2024-** To resolve to appoint a member to carry out the internal audit for the dates above.
- 10.Spring Clean – Cllr Birnie-** See attached report – To consider the report submitted by Cllr Birnie with regard a spring Clean in April 2024, and resolve expenditure is taken from 'Repair' budget heading.
- 11.Clerks Report-** To receive a report from the Clerk
- 12.Councillors Report** - A brief report from Cllrs to **bring members up to date** on **Parish matters** since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting.
- 13.Date of next meeting** – February 20<sup>th</sup> 2024 at St Johns Church, Purton. (Agenda items by noon 14th January.)
- 14.Confidential Item**-Exclusion of public and press Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted

To receive a recommendation from the staffing committee following an extensive job evaluation on the Role of the Clerk.

**Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.  
We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.**

Please note that this meeting may be recorded