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Hinton Parish Council **Finance** Meeting held on  
**Tuesday 11<sup>th</sup>** January 2022 at St Andrews Church, Sharpness.  
7.20 pm

**MINUTES**

In Attendance - L Yeomans Jenkins (Clerk)  
P Marsh  
M Fryer  
D Beard

Due to the Chair (Finance) sending apologies, it was agreed by all for Cllr Fryer to Chair the meeting.

1. **Apologies & Absence** – Received from Cllr Jenkins as being unwell and accepted by the committee.
2. **Declaration of interests on agenda items**-None Received.
3. **Minutes of the last meeting held on December 7th 2021** were taken as read. and agreed to be a true record, Cllr Marsh proposed this, Cllr Beard 2<sup>nd</sup>. **All agreed.**
4. **Budget Review- Noted by all.**
5. **To approve payments below–**
  - a) Phone £15.88 (DD) Zoom £14.39 Hawkins £583.02  
School Party food £226.00 (Reserves) Greenfields £900.00
  - b) Staff Costs £1360.34 HMRC £265.92 LGPS £ 440.54 (DD) Jan  
Staff Cost £ 1360.34 HMRC £265.92 LGPS £440.54 (DD) Dec  
Staff Cost £ 1360.34 HMRC £265.92 LGPS £440.54 (DD) Nov
  - c) To approve payment that have been paid to avoid late charges  
Viking £43.06 (11/08/2021 missed invoice)  
Safety Company £1.83 (missed printing payment from one vest)
  - d) To note income received £60.00 rent- **Noted by all.**

**All agreed** to pay the invoices above. Cllr Marsh Proposed this Cllr Beard 2<sup>nd</sup>. Also, GAPTC invoice for Cllr Training was received after the summons was sent, **All agreed** to pay this invoice of £50.00.

6. **Budget 2022/23** –To consider the budget and precept figure to recommend to Full Council, please note an error was in the formula for total budget last month. Committee agreed not to increase the precept, other comments included-

- Fuel price etc increase will be a struggle for some if not every parishioner.
- Clerk mentioned she would not have petty cash any more but use expense sheet and add it to finance payments each month.
- Cllr Birnie’s email was discussed.

After a lengthy discussion **it was agreed** to-

Recommend to Full Council a **Budget** figure of £44191.83

Recommend a **precept** request figure of £38,672.41 keeping it the same as last year.

Recommend to Full Council that £5519.42 is taken from recreation reserves to cover the short fall between the two.

6. **To approve held back payments** – It was agreed to pay the invoice for the operational report. Cllr Marsh proposed this, Cllr Beard 2nd
7. **To approve small park repairs-** It was agreed to reimbursed Cllr Birnie for the caps and padlocks at a cost of £23.94. Cllr Beard proposed this, Cllr Fryer 2<sup>nd</sup>.
8. **To carry out internal controls, check bank reconciliation /statements and sign.** Cllr Beard carried out the internal controls.

9. **Next meeting February 1<sup>st</sup> 2022- Noted by all**

With no further business to be transacted the meeting closed at 8.20pm