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Hinton Parish Council **Finance** Meeting held on  
**Tuesday 1<sup>st</sup> February** 2022 at St Andrews Church, Sharpness.  
7.20 pm

### MINUTES

In Attendance -

P Jenkins (Chair)

L Yeomans Jenkins (Clerk)

P Marsh

M Fryer

D Beard

1. **Apologies & Absence** – None Received.
2. **Declaration of interests on agenda items**-Cllr Jenkins in items 5B & D, and will leave the room.
3. **Minutes of the last meeting held on January 11th 2022** were taken as read.  
And agreed to be a true record, Cllr Marsh proposed this, Cllr Beard 2<sup>nd</sup>. **All agreed.**
4. **Budget Review- Noted by all.**
5. **To approve payments below–**
  - a) Phone £15.88 (DD) Zoom £14.39      SSL Certificate £150.00  
Allotment Society £66.00    Community Heartbeat £432.00  
Cllr Fryer proposed, Cllr Jenkins 2<sup>nd</sup> **All Agreed.**
  - b) Staff Costs £1360.34    HMRC £265.92      LGPS £ 440.54 (DD)  
Cllr Fryer proposed, Cllr Beard 2<sup>nd</sup> **Agreed.** (Cllr Jenkins left the room)
  - c) To note income received from Gloucestershire County Council Build back better grant. £1000.00 - **Noted by all.**
  - d) To approve payment made to GAPTC for training agreed in October 2021 £30.00  
Cllr Beard proposed, Cllr Marsh 2<sup>nd</sup> **Agreed** (Cllr Jenkins left the room)
6. **To approve small park repairs**- It was agreed to reimburse Cllr Birnie for the caps that we were short of on a previous order of £13.50. Cllr Jenkins proposed this, Cllr Beard 2<sup>nd</sup>. **Carried.**

Date .....

Sign .....

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7. **To carry out internal controls, check bank reconciliation /statements and sign.** Cllr Birnie carried out the internal controls on January 25<sup>th</sup> 2022- **Noted by all.**
  
8. **Next meeting March 1<sup>st</sup> 2022- Noted by all**

With no further business to be transacted the meeting closed at 7.35pm