

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 2nd August 2022 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Fryer, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Clerk

Cllr Mills & Phillips arrived at 7.30 for fete meeting

1. **Apologies & Absence** – None Received.
2. **Declarations of Interest on agenda items and consider request for dispensations-** None Received.
3. **Minutes of the last meeting held on July 5th 2022** were taken as read and agreed to be a true account. Proposed by Cllr Jenkins, 2nd Cllr Beard. Carried.
4. **To consider Planning Applications received from local authority- All agreed** to support the applications. S.22/1448/Ful- Barn adjacent to 2 the Arches, Halmore
S.22/1549/HHOLD- 3 Old Brookend.
5. **All noted** the Environmental Impact assessment (EIA) 2022/0449/EIAS - land at Dock Rd.
6. **All noted** S.22/1120/CPL- Luggs Farm application has been withdrawn.
7. **Budget review-**
 - a) The budget review document was noted by all. Cllr Jenkins asked if all the insurance has been paid, if so, we have some funds available.
 - b) No virements were agreed, but Cllr Jenkins comments above were noted.
8. **To review and consider the reserve documentation-** Clerk produced all the accounting reports and explained the situation with the account balance not balancing on the reserve document. Clerk informed Committee this was because monies were not transferred in 2020. All members were happy with the Clerks explanation. All members agreed to the reserves report and balanced bank statement totals.
9. **To note the bank reconciliation-** Noted by all.
10. **It was noted by all the transfer of funds from the savings account for the grant donation.** This was agreed at Full council 26.07.22

11. **To approve payments-** EE £15.88 DD GPFA £50.00 Hawkins £1666.80
Cllr Jenkins proposed the payment are made, Cllr Beard 2nd. All agreed.
12. **It was resolved** that a donation of £100.00 is made to Dursley Good Neighbours. Cllr Beard proposed this, Cllr Fryer 2nd.
13. **Clerks Training-** It was resolved for the Clerk to attend Operation London Bridge & Financial summit in Sept 2022. Due to unforeseen circumstances the Clerk could not attend the allotment management and this has been rescheduled for next year. The conference and management will be added to a later agenda. After attending the operation London bridge, the Clerk mentioned that the Council may need to look at budgeting for coronation celebrations etc.
14. **To carry out internal controls,** Check Bank reconciliation statements and sign.
This was carried out by Cllr Beard & Fryer.
15. **Date of next meeting** 6th September 2022 was noted by all.

Meeting closed at 7.50pm