

Hinton Parish Council Finance meeting held on
Tuesday 5th April 2022 at St Andrews Church
Sharpness. Starting at 7.15pm.

MINUTES

In Attendance -
P Jenkins (Chair)
M Fryer
D Beard

L Yeomans Jenkins (Clerk)

1. **Apologies & Absence** –Received from Cllr Marsh.
2. **Declaration of interests on agenda items**-Cllr Jenkins in item 5, not quorate to vote on Staff Cost.
3. **Minutes of the last meeting held on March 1st 2022** were taken as read and agreed to be a true account. Cllr Beard proposed this, Cllr Fryer 2nd this. **All agreed.**
4. **Budget Review-**
 - a) The committee noted the over spend, Clerk mentioned the document states Feb should be March.
 - b) The Committee looked at the budget headings and made some virements to the headings. Vire £200 donations, 1000.00 Elections, £300 Petty cash, £800, insurance, £3000.00 recreation, £1000.00 rent & mowing, £200.00 dog bins, and finally £100.00 trees, total £6600.00 and move to staff cost. The Committee would also would like to recommend to full council that the contingency of £2000.00 be removed from the 2022/23 budget, the Covid budget is removed as the Clerk no longer needs this, and reduce the Insurance to £800, and not £1422.90. making a total saving on the budget of £2772.90 Bringing total budget to £40241.83

5. To approve payments below–

- a) Phone £15.88 (DD) Zoom £14.39 Audit Internal £201.75
KempIT £58.00 (MOT Laptop Jan 22)
Generator £186.99 Skip Hire £228.00 R Clutterbuck rent £350.00
All Agreed.

Cllr Jenkins proposed that the payment to Greenways is held until the Clerk contacts them again with the concerns of the job they carried out.
All agreed to pay once happy with the work.

Payments for next financial year 2022-23 To be paid after accounts closed for 2021-22

Date

Sign

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5. Cont'd-
 Gaptc Subscriptions- £294.72 SLCC Subscriptions £144.00
 Rialtas Software £148.80 R Clutterbuck rent 2022-23 £350.00
 Staff Cost £ 1373.45 HMRC 289.99 LGPS £440.53
 Scribe £345.60
 All agreed to pay apart from Staff salaries as not
 Quorate when Cllr Jenkins left the room.
6. **Asbestos**- Cllr Fryer proposed the £88.00+ vat for the sample check, Cllr
 Beard 2nd this. Agreed.
7. **To carry out internal controls, check bank reconciliation /statements
 and sign.** Cllr Beard & Fryer carried out the internal controls
8. **Next meeting May 3rd 2022- Noted by all**

With no further business to be transacted the meeting closed at 8.05pm