



Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 3rd September 2024 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Mills, Cllr Jenkins & Cllr Reynolds

Cllr Cooke for item 9

Lesley Yeomans Jenkins -Parish Clerk/RFO

Open Forum- No members of the public in attendance.

1. **Apologies & Absence** – None
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on August 6th 2024** were taken as read, **it was resolved** that the minutes were a true account and signed by the Chair.
4. **To consider Planning Applications received from local authority.**
An application was received after the summons and **it was agreed by** all to receive, view and resolve the application.
S.24/1542/HHOLD-38 Oldminster Rd, Sharpness. Erection of two storey rear extension.
Committee had no objections.
5. **To receive and note planning application decisions from the Local Authority- None Received**
6. **Budget review-** The budget review document was received, discussed, and **noted** by all. The budget for 2025/2026 will start being discussed next month. The Clerk will report the broken bench to fix my street and chase up the fitting of the two new benches. The Clerk explained the double entry on scribe, and the reserve 'do not use' entry.
7. **To receive, note & sign the** bank reconciliation & reserves reconciliation for 30.08.24. The documents were received, **noted by all**, and resolved to be signed by the Chair.
8. **To approve payments-**

EE £25.86	Berkeley Flowers £35.00
Waterplus £32.46 Purton	Waterplus £30.11 Sanigar
Room Rent £30.00 (Purton Aug)	

Date

Sign.....

524

It was resolved by all to pay the above invoices.

9. **To carry out internal controls**, Check Bank reconciliation, statements & invoices, and sign. **Internal Controls were carried** out by Cllr Cooke.
10. **Date of next meeting** 1st October was noted by all. (Agenda items by noon 25th September 2024)

Meeting closed at 8.00 pm