



Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 23<sup>rd</sup> April 2024 in the Parish Office at St Andrews Church Sharpness.7.00pm.

## Minutes

In attendance –

Cllr Mills, Cllr Fryer & Cllr Jenkins

Lesley Yeomans Jenkins -Parish Clerk/RFO

**Open Forum-** No members of the public in attendance.

1. **Apologies & Absence** – Cllr Beard
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on March 5<sup>th</sup> 2024** were taken as read, **it was resolved** (1 Abstention) that the minutes were a true account.
4. **To consider Planning Applications received from local authority.**  
This Application arrived after agenda summons; it was agreed by the committee to consider the application.  
**S.24/0637/HHOLD-** 64 Cromwell Close, Erection of front porch.  
**All agreed** to support this application
5. **To receive and note planning application decisions from the Local Authority- None Received.**
6. **Budget review-**
  - a) The budget review document (31/03/2024) was discussed and **noted** by all.
  - b) No virements were considered.
7. **To note & sign the** bank reconciliation & reserves reconciliation for 31.03.24  
**Noted by all** and signed by the Chair.
8. **To receive the quotations for the** – all three quotes were scrutinised, after a lengthy discussion, Cllr Jenkins proposed quote 2, Cllr Mills 2<sup>nd</sup> this, carried. Clerk confirmed this quote was Wickstead.

9. **To resolve** to set up a direct debit for water plus- **It was resolved** by all to set up a direct debit.
10. **To resolve** that £2700.00 is transferred from reserves to top up the current account until Precept is received. Then transfer the money back to reserves when VAT is claimed back. **It was resolved** to carry out the above action.
11. **It was noted** by all that there has not been any Community Infrastructure Levy (CIL) received for the Parish in the six-month period.
12. **To resolve** the Clerks new laptop is purchased May/June 2024, once the quote has been refreshed by KEMPIT. The Clerk confirmed the quote still stands and there is no price increase.  
**It was resolved** for the Clerk to purchase the laptop; this had been budgeted for.
13. **Halfpipe**-To discuss and consider the funding the Council have for a new half pipe and recommend to full Council the next steps. **It was resolved** to defer this consideration until all the funding monies are confirmed.

14. **To approve payments-**

Financial year -2023-24

EE £23.15

GAPTC Training £70.00

Memorandum- £15.54

Gordon Playground Inspection- £80.00

Ashville £187.50 (Rent) Post Office £4.69 (Ink Returned)

Sharpness Shipyard £275.00 (Clerks delegated emergency expenditure)

Printerland £80.67 (Wrong ink, sent back, refund expected)

Financial year -2024-25

Clutterbuck £350.00 (Rent)

Gaptc membership £309.01

SLCC Membership £188.00

Printerland £75.30 (Correct ink)

Rialtas £192.00

Berkeley Estate £237.50 (Rent)

Scribe £345.60

Cuttlefish £400.00

EE 23.15

**It was resolved** by all to pay the above invoices.

15. **To carry out internal controls**, Check Bank reconciliation, statements & Invoices and sign. This was not carried out at this time.
16. **Date of next meeting** 4<sup>th</sup> June 2024 was noted by all. (Agenda items by noon 29<sup>th</sup> May 2024)

Meeting closed at 8.10 pm