

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 5th December 2023 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Mills, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Parish Clerk/RFO

Open Forum- No members of the public in attendance.

Non committee member Cllr Birnie was in attendance, and questioned what was happening with the pier view benches. Clerk replied the new benches are going to replace the old ones, and a quote for fitting is being obtained. Also, Cllr Birnie asked if the Vindicatix will be taken to Full Council, the Clerk answered that the budget will be presented in January. Finally, Cllr Birnie mentioned the quote on the agenda for the fixing of the springs on the three-way rocker, In Cllr Birnie's opinion, this item is low risk and it is stated on the operational report, and a tin of hammarite and a brush will solve the problem.

1. **Apologies & Absence** – None received
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on November 7th 2023** were taken as read, **it was resolved** that the minutes were a true account.
4. **To consider Planning Applications received from local authority.**
S.23/2296/FUL Resubmission **of S.23/0921/FUL** Land at rear of 34 Olminster Rd, Sharpness. Erection of 9 dwellings, including 3 affordable houses. In addition, **S.23/2310/FUL**, change of use of former hotel to 5 no flats (3x2 bed and 2x3 beds), erection of rear extension, vehicle and pedestrian accesses, car parking and amenity space. Committee **support** this application.

Application arrived after agenda summons was agreed to be looked at **2023/0594/EIAS-** EIA screening request, Proposed construction of a new engine shed and workshop at Oldminster sidings, Sharpness Docks. Committee **noted** the EIA screening request.

5. **To receive and note planning application decisions from the Local Authority.** The below decisions were **noted by all**

S.23/1922/FUL – Land off Severn Road, erection of a secure storage unit. - **Refused**

S.23/1718/FUL- Land opposite Halmore Farm- Erection of an agricultural building, creation of an access track, yard area and new gates (application) **Refused.**

6. Budget review-

- a) The budget review document was **noted** by all.
- b) No virements were considered.
- c) The draft budget was discussed. Clerk bought quotes for budget purpose to the table, this included New IT system, White gates & Half Moon maintenance. It was discussed that if agreed the white fences will be staggered over three years. Clerk will acquire another quote for the occasional maintenance of the Vindicatrix site.

7. To note & sign the bank reconciliation & reserves reconciliation for 29.11.23 **Noted by all** and signed by the Chair.

8. To approve payments-

EE £22.32 Christmas trees x2 £61.98 Ico £35.00 DD
Selection Boxes £168.00 Viking £20.92 CPRE £35.00
Water Plus £112.97 Gordon Playground inspection £96.00

It was resolved by all to pay the above invoices.

9. Insurance- It was noted by all that the insurance claim for the half-moon has been settled and payment has been made for the repair of the fence.

10. Donation- It was resolved to donate £50.00 for bulbs/plants towards the upkeep of the planters in Purton. This item will be put in the budget for 24-2025

11. Park Repairs- a) The quote for replacing the springs on the three-way rocker was discussed. **It was resolved** to be added into the budget for next year, if the springs become worse then the Clerk is to close the equipment off with immediate effect. The Clerk was asked to acquire a cost for the replacement of the whole piece of equipment to compare cost.

b) It was resolved to have some areas of the park picnic tables & Gym equipment painted at a cost of £25.00ph.

12. To carry out internal controls, Check Bank reconciliation, statements and sign. This was carried out by Cllr Reynolds.

13. Date of next meeting 9th January 2024 was noted by all. (Agenda items by noon 3rd January 2024)

Meeting closed at 8.15 pm