

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 7th November 2023 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Mills, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Parish Clerk/RFO

1. **Apologies & Absence** – None received
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on October 3rd 2023** were taken as read, it was resolved that the minutes were a true account.
4. **To consider Planning Applications received from local authority.**
None received.

5. **To receive and note planning application decisions from the Local Authority.** The below decisions were noted by all

2023/0313/EIAS – Land at Sanigar Lane -The environmental impact assessment has been carried out and is available to view.

S.23/0785/CPE- Caravan at Kingshill Farm-Application for lawful development certificate- **Application permitted**

S.23/1739/DISCON-Discharge of condition 5 (construction and environmental management plan) **-Application Permitted**

6. **S.17/0798/OUT-300 Houses, Land at Sharpness Dock-** The Council have the opportunity to submit additional comments by November 17th 2023. It was agreed that as we represent the community, the Clerk will ask the public (Via social media and website) if they have any further comments.
7. **Budget review-**
 - a) The budget review document was **noted** by all. This led into item b)
 - b) The draft budget was discussed. Clerk to acquire quotes for budget purpose at this stage, for new IT Hardware, gates when entering a village.
The biodiversity duty will be added to full council agenda. The increase of rent for all user groups of the recreation field was also discussed. There has not been an increase in 12 years. In addition, Cost centre/budget headings may be changed to separate mowing cost and rent.

8. **To note & sign the** bank reconciliation & reserves reconciliation for 24.10.23
Noted by all and signed by the Chair.

9. **To approve payments-**

EE £22.32 GAPTC £221.75 J C Aldridge £8.42
Heritage hub £16.50 Trustee of Berkeley settlement £237.50
N Roberts £60.00(Emergency expenditure FR 4.1)

It was resolved by all to pay the above invoices.

10. **CIL (Community Infrastructure levy)**. The committee **noted** that no monies have been received for the period 1st April 23- 30th September 2023

11. **Donation- It was proposed** by Cllr Jenkins to donate £50.00 to the Royal British Legion, and £50.00 to Help for heroes as per last year, Cllr Beard 2nd this.
All agreed.

12. **To carry out internal controls**, Check Bank reconciliation, statements and sign. This will be carried out by Cllr Reynolds next month.

13. **Date of next meeting** 5th December 2023 was noted by all. (Agenda items by noon 29th November 2023)

Meeting closed at 8.45 pm