

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 5th September 2023 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Mills, Cllr Beard & Cllr Jenkins

Lesley Yeomans Jenkins -Parish Clerk

1. **Apologies & Absence** – None Received
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on August 1st 2023** were taken as read, it was resolved that the minutes were a true account.
4. **To consider Planning Applications received from local authority.**

S.23/1660/DISCON-Discharge of condition 3 pre-com remediation & 6 CEMP, from application S.22/Ful, Installation of a waste treatment plant and associated equipment to serve the resident properties at Dock Rd.
All agreed to support this application

S.23/1739/DISCON- Land at Sanigar Farm, Discharge of condition 5. Construction & Environmental management plan (CEMP) from S.21/0949/VAR.
All agreed to object to this application, Planning permission was granted on the condition there is a CEMP in place. (No works shall take place (including demolition, ground works, vegetation clearance until a CEMP has been submitted)

5. **To receive and note planning application decisions from the Local Authority.**
None received to date.
6. **Budget review-** The budget review document was noted by all.
7. **To note & sign the** bank reconciliation & reserves reconciliation for 29.08.23
Noted by all and signed by the chair.
8. **To approve payments-**
EE £22.32 SLCC £72.00 (Training) PKF Littlejohn £378.00(External Audit)
Ashville £22500(Rent) GAPTC £50.00(Training Cllr Mills)
GAPTC £56.00 (Training Cllr. Birnie) Gordon Playground Inspection £210.00

It was resolved by all to pay the above invoices.

9. **Training- It was resolved** that the Clerk attends the SLCC community Engagement summit at a cost of £60.00 plus Vat.
10. **Teak oil & Weedkiller-It was resolved** to purchase some more teak oil for the two benches in the Childrens play area. A discussion was had surrounding over the counter weed killing products. It was resolved for the Clerk to ask the contractors if they carry commercial weed killer and could spray the stubborn area in the tennis court for the Council, it was resolved that the Clerk has delegated spend of up to £100.00 for commercial weed killer before bringing back to Finance committee.
11. **Crt Vindicatrix Lease- It was resolved** to go ahead with the transfer of the lease to the Council, it had been confirmed the peppercorn annual rent (£5) will be the same. Council have received a donation to help with the lease cost, the remainder of the legal cost £450.00 will be taken out of allocated Legal Cost.
12. **Fitness Signs-** After being told that the sign will not be free, **it was resolved** that a sign is purchased from Wicksteed to attach to the fence at a cost of £291.00. The Clerk will continue to ask for reduction in the price
13. **New Benches-** Clerk wanted clarification on the ordering of the benches, as the two benches will be an extra £30.00 cost to the Council, and the vat would be claimed back. **It was resolved** to order the two three-seater benches with the grant money from Build Back Better.
14. **To carry out internal controls,** Check Bank reconciliation, statements and sign. This was carried out by Cllr Beard & Jenkins.
15. **Date of next meeting** 3rd October 2023 was noted by all. (Agenda items by noon 27th September 2023)

Meeting closed at 8.45 pm