

Hinton Parish Council **Planning & Finance Meeting** held on Tuesday 1st August 2023 in the Parish Office at St Andrews Church Sharpness.7.00pm.

Minutes

In attendance –

Cllr Mills, Cllr Fryer & Cllr Jenkins

Lesley Yeomans Jenkins -Parish Clerk

1. **Apologies & Absence** – Cllr Beard
2. **Declarations of interest on agenda items and consider request for dispensations-** None
3. **Minutes of the last meeting held on July 4th 2023** were taken as read, it was resolved that the minutes were a true account.
4. **To consider Planning Applications received from local authority.**

Reference number 2023/0313/EIAS THIS IS NOT A PLANNING APPLICATION and does not require formal notification/consultation To Note, Regulation 15 of the Town & Country Planning Regulation 2017- Request for Scoping Opinion. EIA Screening Opinion for proposed development of approx. 2750 dwellings, approx. 10Ha of employment land, new railway station, community facilities, new secondary & primary school, extensive green infrastructure and sustainable urban drainage systems at Sanigar farm.

This was noted by all.

5. **To receive and note planning application decisions from the Local Authority.**
None received to date.
6. **Budget review-** The budget review document was noted by all. There was a query on £45.00 other, Clerk explained this was the garden vouchers, but will add a separate heading on software.
7. **To note & sign the** bank reconciliation & reserves reconciliation for 27.07.23 **Noted by all** and signed by the chair.
8. **To approve payments-**
EE £22.32 Gate signs (6) £40.41 (all agreed for these to be purchased)
Oldminster Gardens £80.00 Stamps £8.80
Hawkins (19/4/23-21/6/23) £1327.83
Garden Vouchers x3 £45.00 Amazon (Fan) £17.99
2commune hosting £150.00 Water Plus £572.69

It was resolved by all to pay the above invoices.

9. **ISA's - It was noted** that the Clerk has sought advice and ISAs are only available to individuals.
10. **Debit Card**- The Clerk gave an update on Debit Card. After going into a Natwest bank, the Clerk was informed that there are no forms in the bank it has to be completed online, and signatories will receive an email to proceed.
11. **To carry out internal controls**, Check Bank reconciliation, statements and sign. This was carried out by Cllr Mills & Jenkins.
12. **Date of next meeting** 5th September 2023 was noted by all. (Agenda items by noon 30th August 2023)

Meeting closed at 8.45 pm