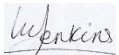


08/08/23

HINTON PARISH COUNCIL **NOTICE OF MEETING**

Councillors are summoned to the Full Council meeting of Hinton Parish Council, which will be held on **Tuesday 15th August 2023, 7.00 pm, at Phylliss Collett Room Purton.**



Lesley Yeomans Jenkins
Clerk to the Council

Opportunity for members of the public to raise issues with the Council (2 mins maximum PP) on any items relating to the agenda. Also, a chance to receive a report from the District & County Councillors. Once the meeting has been opened, no further comment may be taken without the agreement of the Chairman.

- 1. Apologies & Absence-** To receive apologies and note absence.
- 2. Declarations of interest & consider request for dispensations** to receive declarations from Councillors, any DPI 's (disclosable pecuniary interest or simply an interest termed a personal interest in the Code the Council adopted) relating to any items on the agenda for August 15th 2023. (Councillors should also remember that even if they do not stand to gain in any personal way, **also to be considered is the public's perception of whether a councillor might gain by being influenced or using influence in a personal capacity.**)
- 3. Minutes of the last meeting-** To confirm and sign the minutes of the Full Council meeting held on June 30th 2023 (distributed by email & hand).
- 4. Committee Meetings- To note** the minutes from the Finance & Planning committee meeting held on 4th July 2023 & 1st August 2023 and the Staffing meeting 26th July 2023, to agree staff & associate cost, as stated on the schedule of payments 04.7.23 & 01.08.23.
- 5. Policy review- To resolve** to adopt the updated risk management policy. -See attached.

All policies can be found on our website www.hinton-pc.gov.uk

- 6. External Audit- To note** the outcome from the External Auditor-

*On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met
Other matters not affecting our opinion which we draw to the attention of the authority: None*

7. Staffing Committee- To receive an update from the Chair of Staffing, Cllr A Mills.

8. Vindicatrix Monument & Lease- The lease the Vindicatrix committee has is non transferrable, the Parish Council will need a new lease. The Vindicatrix committee have given the Parish Council £500.00 towards the cost of the lease. To consider to have CRT draw up a new lease at a cost of £960, (£460.00 with donation.)

9. Tennis Tournament- Cllr Birnie-

To resolve to organise a tennis tournament for June 2024.

The tennis courts are a valuable asset but tend to have very occasional use. A tournament, organised by the council, would be a way of bringing the tennis players of the parish together in an informal competition.

The council could advertise the event to find out how many would be interested, pair up players in a knockout competition and organise the final match and provide balls and/or refreshments with a small trophy/prize for the winner.

10. Joint Summer Fete 2024 -Cllr Birnie to resolve to organise a summer fete in August 2024 in conjunction with Hamfallow Parish Council. This would involve an exploratory letter to Hamfallow Parish Council to gauge interest.

The fete would include: BBQ, Refreshments tent, Inter parish competition (tug of war?)

11. Parish Clerk's job – Cllr Birnie to resolve to instruct the parish council clerk to include all councillors as addressees on any email correspondence to members of the public.

No councillor is permitted to represent the council without the full approval of the council. The clerk, however, is regularly required to do so in order to do her job. It would be far too cumbersome to have every decision to wait for a full council meeting. This said, the council should know exactly how it is being represented.

12. Budget- Cllr Birnie. To resolve to move the budget debate for the full council from the month of January to the month of November.

The full council usually discusses the budget in the January meeting. This is required to be resolved in that meeting. Any errors or amendments cannot be made in time for adjustments to be made and debated before the budget is submitted at the end of January.

A more meaningful debate can be held in November allowing suggestions for amendments prior to a ratification in January.

13. Funding -To note funding has been applied for from GCC Build back better fund, for two new benches to replace the old extremely broken benches by the grass area by the Pier view.

14. Outdoor Gym Equipment - To note a new safety sign will be erected near the fitness equipment, free of charge.

15. Red Container- To resolve that the rubbish in the far corner of the container is removed. (See inventory)

16. Clerks Report- To receive a report from the Clerk.

17. Councillors Report - A brief report from Cllrs to **bring members up to date** on **Parish matters** since the last meeting. **No** decisions can be made under this heading but can be an agenda item for the next meeting.

18. Date of next meeting – September 19th 2023 at St Andrews Church Sharpness
(Agenda items by noon 13th September)

**Hinton Parish Council is opposed to discrimination in any form and at all levels and is committed to take all steps within its power to counteract it.
We wish to create an environment where all forms of discriminatory or oppressive behaviour are unacceptable and to provide community leadership in promoting tolerance, understanding and respect.**

Please note that this meeting may be recorded